## **Senior Citizens Advisory Committee**

**SCAC's Vision:** To advocate for the physical, social and economic well-being of those in the Beaverton community who identify themselves as Senior Citizens.

**SCAC's Mission:** To provide information to help senior citizens make informed choices regarding their needs; to identify facilities and services where those needs may be met; to provide feedback to elected officials as to how the City of Beaverton can help meet those needs; and by acting as an information source for the citizenry of our community to help them understand those needs.

Meeting Date: March 8, 2011 2:30 - 4 p.m.

Location: First Floor Conference Room - City Hall

**Role Assignments** 

11010 / 10019111101110			
Date:	March 8, 2011		
Facilitator	Cathy		
Timekeeper	Aaron		
Gatekeeper	Gail		
Scribe	Liz		

## **Agenda**

Time		Topic	Owner	Outcome (What you want to achieve)
2:30	2:35	Welcome	Cathy Leong	Getting present
2:35	2:40	Approval of Minutes	Helen Robinson	Minutes approved
2:40	3:00	Financial Wellness Forum Update	Helen Robinson and Bill Johnson	<ul> <li>Final plans and logistics for forum determined</li> </ul>
3:00	3:25	Guidelines for Communication for Meetings Discuss concepts Create options Decide on guidelines	Jim Brooks	<ul> <li>Develop working agreements for communication for committee meetings</li> </ul>

3:25	3:40	Agenda Format for Meetings Discuss concepts Discuss examples Decide on format	Jim Brooks	Create New Agenda format for Meetings
3:40	3:50	Report from Councilor Stanton	Cathy Stanton	<ul> <li>Inform members of City Council agenda and important City events</li> </ul>
3:50	3:55	Committee Leadership Discussion	Jim Brooks and Cathy Leong	<ul> <li>Determine process for Leadership changes for committee</li> </ul>
3:55	4:00	Action Items	Liz	<ul><li>Recap action items for next meeting</li></ul>

## Open "Action Required" Issues (ARs)"

Issue				
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## Completed "Action Required" (AR) Issues

Issue				

Parking Lot Items for Later Follow-up

Priority (High, medium, low)	Item	Owner

Next Meeting Date: Tuesday, April 12, 2011 Location: First Floor Conference Room, City Hall

**Role Assignments** 

Date:	April 12, 2011
Facilitator	Cathy
Timekeeper	Helen
Gatekeeper	Gloria
Scribe	Judith